

WOMEN'S GOLF SUPPLEMENT - 2014-2015

Article 1

GENERAL INFORMATION

Section 1

Conference Eligibility

A. General Guideline

All Conference colleges will recognize and abide by the State Athletic Constitution and the decisions of the California Community College League of California and the CCCAA.

B. Eligibility

1. To be eligible to participate in all non-conference and conference contests all student athletes must be registered in classes according to the requirements set forth in the State Athletic Constitution and By-Laws and the Big 8 Conference Constitution and By-Laws.
2. Conferences shall require each college to certify athletic eligibility by submitting Form 1, Student Eligibility, and Form 3, Team Eligibility, to the conference commissioner's office postmarked or emailed prior to the first game, meet, or match. Addendums to Form 3 may be submitted at a later date, but the athletes listed on the addendums are not eligible until the postmarked date.
3. An ineligible player is defined as a player who has not completed or adhered to all the requirements of the State Athletic Constitution and Conference By-Laws.
 - a. Any college that allows an ineligible player to participate in a contest, whether team or individual shall forfeit the contest and/or are subject to disciplinary action by the conference commissioner (with the exception of Bylaw 1.4.2.E and 1.15.8.A of the CA/CCCAA Constitution and Bylaws). Such disciplinary action may include sanctions as described in Article 7.3.3 of the State Athletic Constitution.
 - b. During the season of competition, all member colleges shall check the eligibility status of student athletes at a minimum of once per week. Per CCCAA requirements, each student athlete must meet eligibility requirements before competing in any contest.

Section 2

Sport Chairperson

A. Elected from among the respective coaches of each men's and women's sport for a term of two years starting July 1.

B. The duties of the sports chairperson shall be to:

1. Establish coaches meeting dates in conjunction with the sports administrative representative. The end of season meeting of the conference coaches shall take place immediately after the completion of conference play.
2. Attend and chair all said coaches' meetings for the purpose of developing a conference schedule, outlining procedures to be recommended to the conference for consideration, developing and modifying the sport supplement, and selecting all-conference and MVP recipients.
3. Compile a master contest schedule and sports supplement to be forwarded to the sports administrative representative for presentation at the appropriate conference meeting.
4. Collect league standings, and other relevant information, and communicate them to fellow coaches and the sport administrative representative on a minimum of once per week.

Section 3

Sport Administrative Representative

A. Appointed by the president, in consultation with the conference commissioner, from among the conference assembly athletic directors.

B. The duties of the sports administrative representative shall be to:

1. Set coaches' meeting dates in conjunction with the sports chairperson;
2. Attend all such meetings for the purpose of developing a conference schedule, outlining procedures to be recommended to the conference for consideration, facilitating the development and modification of the sport guide, report all-conference selections and MVP information to the conference commissioner.

- C. Present conference contest schedules and sports supplements at the appropriate conference meeting for approval. Fall sport schedules and supplements should be presented at the regular spring meeting. Spring sport schedules and supplements should be presented at the regular fall meeting.
- D. Maintain records of league standings and all other matters pertaining to each sport.
- E. Submit a year-end report to the conference commissioner no later than two weeks after the State Championship for that specific sport.

Section 4

Meetings

- A. Coaches will meet a minimum of one times each year.
 - 1. Post-conference-at the completion of conference competition
- B. Meeting times and locations should facilitate attendance by all coaches of the Big 8, including hosted colleges.
- C. Hosted college will be invited to send representation to the coaches' meetings.
- D. The post-conference meeting shall address the following issues:
 - 1. All-conference awards, MVP, etc.
 - 2. Post conference information
 - 3. Completion of statistics
 - 4. Recommendations for substantive Big 8 Sport Supplement changes
 - 5. Input for CCCAA/Big 8 legislative issues
 - 6. Election of next Sport Chair
- E. The off-season meeting shall address the following issues:
 - 1. Competitive schedule (complete with dates and times)
 - 2. Specific amendments to the sport supplement
 - 3. Input for CCCAA/Big 8 legislative issues
- F. Meeting Logistics
 - 1. One week prior to any meeting, the administrative representative will remind all coaches regarding date, time and place.
 - 2. A quorum for any meeting will be 50% plus one.
 - 3. Coaches must be present to vote.
 - 4. It is the responsibility of the administrative representative to forward any pertinent information from the state coaches association to division coaches whenever appropriate.
 - 5. If a college coach cannot attend a meeting, the coach can get someone else from that college to be present.

Section 5

Sport Supplement Revisions

- A. Recommended revisions of the sport supplement shall be finalized and distributed to the administrative representative for that sport two weeks prior to the scheduled assembly meeting.
 - 1. Fall semester sport supplements shall be presented at the spring conference meeting.
 - 2. Spring semester sport supplements shall be presented at the fall conference meeting.
 - 3. Proposed changes to the sport supplement that affect the competition format and scheduling be presented 1 full year prior to their proposed implementation.
 - 4. If conference or CCCAA hosting problems occur-must have emergency consent of commissioner.
- B. All proposed changes should be provided on a cover sheet attached to the revised sport supplement. The administrative representative shall distribute the cover sheet and revised sport supplement to all member or hosted colleges that sponsor that sport one week prior to the scheduled assembly meeting.
- C. The administrative representative will make sure the supplement and schedule are included on the consent agenda at the designated conference meeting.
- D. Once approved by the conference assembly, final approved copies of the sport supplement shall be distributed to all member or hosted colleges that sponsor that sport.
- E. All sections of the supplement and cover sheet must be dated and identified as draft/approved in the upper right hand corner.

Section 6

College/Competition Venue Information

- A. It is the responsibility of the host college athletic director to distribute/competition venue information to all conference and hosted colleges.
- B. The following items should be addressed:
 - 1. directions to campus/competitive venue
 - 2. map
 - 3. parking regulations/permits or other campus site regulations
 - 4. dressing room accommodations

5. equipment and supplies provided
6. contest supervision specifics
7. athletic training services
8. emergency contact information

Section 7

Decorum

- A. General decorum, including playing within the rules, showing good sportsmanship, treating players, coaches, officials and fans with respect, and conducting all activities with “class” and professionalism, is the responsibility of all participants of both the host and visiting colleges. Decorum at California community college events is the responsibility of all participants. Decorum rules apply to all conference and non-conference contests. Individual sport supplements may be stricter, but not more lenient, than the decorum rules listed in Article IX of the Big 8 Constitution/By-Laws.
- B. The responsibility for the on-site enforcement of decorum shall be specifically addressed within each sport’s supplement.

Article 2

WOMEN’S GOLF

Section 1

Personnel and Dates for Upcoming Season

- A. Sports Chair: Raye Maero, American River College
- B. Fall Meeting: At the site of the last conference match.
- C. Spring Meeting: None
- D. Season Start Dates
 1. Practice may begin – According to CCCAA guidelines
 2. Competition may begin – According to COA guidelines
 3. Conference competition ends four (4) Wednesdays prior to Thanksgiving.
 4. Post conference competition ends two (2) Wednesdays prior to Thanksgiving.

Section 2

Schedule/Competition Format

- A. Format
 1. Tournaments – 10 conference tournaments will be played, each college will host one and one will be at a neutral site. Tournaments will consist of the 6 colleges from the Big 8 Conference; American River, Modesto, Sacramento City, Sierra, San Joaquin Delta, Santa Rosa and hosted schools; Butte, Napa and Folsom Lake.
 2. Number of matches Nineteen (19) total matches conference and non-conference.
- B. Dates/Times
 1. All matches and tournaments will be played on Tuesday or Thursday. Exceptions can be made for course availability.
 2. Matches to begin between 11:00 am and 1:00 pm.
- C. Pre-Match Activity
 1. Course will be available between 10:00 am – 12:00 pm - determined by host school start time.
- D. Changes in schedule-suspended games, default, make ups, national disasters, facilities, etc.
 - a. Suspended match-If a tournament is suspended because of darkness, players not finishing will be assigned their average score from the completed holes to the unfinished holes.
 - b. Defaults-Players will be subject to default if they are not prepared to start play when their group is called. Each player must be ready to tee off when called. In accordance with USGA rules.
 - c. Rainouts- Once a match has started, a rainout will occur only if the management of that facility closes the course. However, the host coach will have the discretion to cancel a match 24 hours prior to the start for weather related reasons. If a rainout occurs and 9 holes are completed by all players then the score for the 9 holes will be the tournament score.

Section 3

Rules of Competition

- A. The official rules of the USGA shall govern golf competition except as local rules take precedence.
- B. Tees used will meet a yardage requirement of no more than 6000 yards. Each college will declare before the start of the season the actual yardage to be played on their course.
- C. Participants must carry their own clubs or use a pull cart.
- D. Special Equipment:
- E. Carts may be used if course requires all players to use one, or if a player has special CCCAA/Disability Appeals Board permission due to a physical disability (Fill our Form 4C).

- F. Scoring:
Ten tournaments will be scored as follows: 1st-18; 2nd-16; 3rd-14; 4th-12; 5th-10; 6th-8; 7th-6; 8th-4; 9th-2.
- G. A team must have at least four players to compete as a team.
- H. The best four (4) scores of the six (6) players participating will be counted in each of the Big 8 tournaments. Schools competing with less than four (4) players will forfeit their match, but individuals may use their scores for the conference averages.
- I. If during play, all players in the group cannot agree upon a ruling, the hole shall be played out with the ball in play plus a second ball. In accordance with USGA Rule 3.3. At the conclusion of the 18 holes, the appointed rules committee shall then determine official outcome.
- I. The visiting team is restricted to six players and two coaches. Extra players play behind the field if times are available. They will use their year of eligibility.
- J. Pace of Play: When a group gets out of position in the eyes of the rules committee, they will be warned immediately to catch up to the group in front of them within 2 holes. By failing to do so, the slow player(s) may be subject to a 2 stroke penalty.
- K. We will follow the "ready" for order of play throughout the match.
- L. A player must pick up her ball on any hole that she scores an 11.
- M. Only one assigned coach can coach players during the round except on the green and in the bunkers.
- N. Spectator control to align with state and regional playoffs. Spectators, if allowed on the course, must use cart-path or stay 30 yards from competitors. Spectators interfering with competitors will be asked to leave the site.

Section 4

Decorum

- A. The State Athletic Constitution, Article 9.3 and the Big 8 Conference By-Laws Article IX, Section 1-9 inclusive, have established the decorum rules. A sport supplement may establish decorum rules that are stricter, but not less harsh, than the State Athletic Constitution and Big 8 Conference by-laws standards.
- B. Responsibility of reporting/identifying potential violations
 - 1. The conference coaches' rep will be responsible for filing decorum violations to the Big 8 Commission and conference administrative rep. This must be filed on the day of the violation(s) and submitted no later than 24 hours.
- C. Onsite supervision
 - 1. Host coach will be responsible for all onsite supervision with the assistance of the visiting college coaches.
- D. Player behavior
 - 1. Appropriate player's behavior is expected. Club throwing, temper tantrums, bad language, obnoxious or flagrant misconduct is subject to a two-stroke penalty and/or possible disqualification.
 - 2. All participants may wear slacks, skirts, or Bermuda length shorts of solid color during all golf matches (no denim). Caps or visors shall be worn properly
- E. Cell phones must be turned off and utilized for emergency purposes only with the approval of the coaches prior to the start of competition. Any other use will result in a two (2) stroke penalty.
- F. Use of range finders is acceptable under USGA guidelines. Information gathered is public knowledge and must be shared with other players.
Use of electronic equipment e.g. Ipods are prohibited.

Section 5

Championship/Tournament/Playoff Procedures

- A. Conference champion-the conference champion is the team that completes the conference tournaments with the highest total points. The conference tournament point breakdown is as follows: 1st-18; 2nd-16; 3rd-14; 4th-12; 5th-10; 6th-8; 7th-6; 8th-4; 9th-2. Co-champions will be declared should a tie for first or second occur in the conference standings after the final conference tournament scores are recorded.
- B. All-conference team selection
 - 1. The all-conference team will be comprised of the top 10 players according to scoring average.
 - 2. The best scoring average from above will be the MVP.
 - 3. Coaches may select any honorable mention players.
 - 4. Number of awards: 10
 - 5. Players must compete in at least 80% of scheduled conference tournament dates to be an all-conference nominee.
 - 6. Players who participate in all the conference tournament dates may throw out 20% of their highest tournament scores in determining their season scoring average. They must keep at least one score from each course they play.

- C. Individual qualifiers to post conference competition
 - 1. Individual qualifiers shall be selected by the conference.
 - 2. To qualify for post conference competition as an individual, a player must participate in at least 80% of conference tournament dates
 - 3. A player's season scoring average will include her conference tournament scores.
 - 4. Conference season scoring averages will be carried out to the nearest tenth.
- D. Coach of the year will be the conference champion. The Most Valuable Player will be the player with the lowest scoring average of the year.

Section 6 Officials-NA

Section 7 Statistics

- A. College responsibilities: Milan Motroni, Modesto College will be the official statistician for the conference. This will be a 2 year commitment.
- B. Statistician
 - 1. The statistician will email to the conference colleges the final results of the previous tournament and a rank order of the conference players and averages within a reasonable time. Also, each week will email tournament results and stats to David Silverstein for posting on the Big 8 Conference website. His email is david@big8conference.com
 - 2. Pay-no cost
 - 3. Identification-NA

Section 8 Awards

- A. Championship team trophy/plaque/banner
- B. Championship team certificates
- C. Most valuable player trophy/plaque
- D. Ten all-conference team certificates
- E. All Big 8 Conference Academic Team: the participants must have completed their 2nd season of sport, have a 3.0 or higher GPA, have unofficial transcripts on file (sent to Big 8 conference golf rep). The due date is February 15th.